

MCCPTA E-Lists Summary Table

(Created May 24, 2006, last updated July 13, 2010)

Part I: E-Lists with Open Membership

Name of List:	MCCPTA_Delegates	MCCPTA_Bulletin
Who can join:	Anyone (subject to change – determined by DA voting body).	Anyone (subject to change – determined by DA voting body).
How to sign up:	Must request. See subscription sheet for details.	MCCPTA BOD members are eligible to be added automatically (once contact info is received by Moderator) <u>but it is strongly recommended that you request by following subscription instructions or there could be a significant delay.</u> All others must request. See subscription sheet for details.
Who can post:	People that may vote at a DA – Delegates, local PTA Presidents, members of the MCCPTA BOD.	Moderators – MCCPTA President, E-Lists Moderator and others as designated by MCCPTA President.
Used for:	New resolutions that will be introduced or voted on at a DA if online discussion is desired; questions from members of the list; questions from locals; feedback requests that need discussion; discussion of school or education issues of interest to list members; news articles of interest; non-MCCPTA press releases.	Official MCCPTA documents including but not limited to agendas, press releases, draft & approved meeting minutes, summaries of committee meetings, committee reports; announcements of MCCPTA & other meetings, forums, workshops; new or existing resolutions to be introduced or voted on at a DA if online discussion is not desired; requests for feedback that go directly to a central collection point & don't need discussion; official MCPS, MSDE, Maryland or National PTA documents or announcements.
Attachments:	no	no
Yearly purge:	no	no
Replies to (default mode):	Entire list	Message poster only
Message overlap:	There is minimal overlap between MCCPTA_Delegates and MCCPTA_Bulletin, but the MCCPTA_Presidents list, MCCPTA_Treasurers list and MCCPTA_Board list will have some overlap with the other lists. There is no overlap with MCCPTA_Presidents and MCCPTA_Presidents_Discussion.	

Legend: Officers – MCCPTA Officers (see bylaws for list); AVP – MCCPTA Area Vice President; CC – MCCPTA Cluster Coordinator; Locals – local PTA/PTSA, i.e. school unit; DA – Delegates Assembly; BOD – MCCPTA Board of Directors.

MCCPTA E-Lists Summary Table (continued)

(Created May 24, 2006, last updated July 13, 2010)

Part II: E-Lists with Restricted Membership

Name of List:	MCCPTA_Treasurers	MCCPTA_Board
Who can join:	Treasurers of Locals, MCCPTA Officers, AVPs, CCs. Also, MCCPTA E-Lists/Spotlight and Website Committees Chairs, MCCPTA Office Manager. Presidents of Locals may join only if the Treasurer of the same Local is already on the E-List.	MCCPTA Board - Officers, AVPs, CCs, MCCPTA Committee and Subcommittee Chairs. Also, MCCPTA Office Manager.
How to sign up:	Treasurers are eligible to be added automatically (once Blue Book info is received by Moderator) <u>but it is strongly recommended that you request by following subscription instructions or there could be a significant delay.</u> Other MCCPTA Officers, AVPs, CCs, Local Presidents must request. See subscription sheet for details.	BOD members are eligible to be added automatically (once contact info is received by Moderator) <u>but it is strongly recommended that you request by following subscription instructions or there could be a significant delay.</u> See subscription sheet for details.
Who can post:	MCCPTA President, MCCPTA Treasurer, E-Lists Moderator and local PTA Treasurers.	Any list member.
Used for:	Direct communication from MCCPTA Treasurer to Treasurers of locals and sharing among local Treasurers.	Discussion of Board matters between meetings.
Attachments:	no	yes
Yearly purge:	yes	yes
Replies to (default mode):	Entire list	Message poster only
Message overlap:	There is minimal overlap between MCCPTA_Delegates and MCCPTA_Bulletin, but the MCCPTA_Presidents list, MCCPTA_Treasurers list and MCCPTA_Board list will have some overlap with the other lists. There is no overlap with MCCPTA_Presidents and MCCPTA_Presidents_Discussion.	

Legend: Officers – MCCPTA Officers (see bylaws for list); AVP – MCCPTA Area Vice President; CC – MCCPTA Cluster Coordinator; Locals – local PTA/PTSA, i.e. school unit; DA – Delegates Assembly; BOD – MCCPTA Board of Directors.

MCCPTA E-Lists Summary Table (continued)

(Created May 24, 2006, last updated July 13, 2010)

Part II: E-Lists with Restricted Membership (continued)

Name of List:	MCCPTA_Presidents	MCCPTA_Presidents_Discussion
Who can join:	Presidents of Locals, MCCPTA Officers, AVPs, CCs. Also, MCCPTA E-Lists/Spotlight and Website Committees Chairs, MCCPTA Office Manager. Local President Elect and Vice Presidents may join if President is already on E-List.	Presidents of Locals, MCCPTA Officers, AVPs, CCs. Also, MCCPTA E-Lists/Spotlight and Website Committees Chairs, MCCPTA Office Manager. Local President Elect and Vice Presidents may join if President is already on E-List.
How to sign up:	Presidents are eligible to be added automatically (once Blue Book info is received by Moderator) <u>but it is strongly recommended that you request by following subscription instructions or there could be a significant delay.</u> Other MCCPTA Officers, AVPs, CCs, Local President Elect and Vice Presidents must request. See subscription sheet for details.	Presidents must request by following subscription instructions. Other MCCPTA Officers, AVPs, CCs, Local President Elect and Vice Presidents must request. See subscription sheet for details.
Who can post:	Moderators – MCCPTA President, E-Lists Moderator and others as designated by MCCPTA President.	MCCPTA President, E-Lists Moderator and local PTA Presidents and Vice Presidents.
Used for:	Direct communication from MCCPTA President to Presidents of locals.	Discussion among local PTA/PTSA Presidents.
Attachments:	no	no
Yearly purge:	yes	yes
Replies to (default mode):	Message poster only	Entire group
Message overlap:	There is minimal overlap between MCCPTA_Delegates and MCCPTA_Bulletin, but the MCCPTA_Presidents list, MCCPTA_Treasurers list and MCCPTA_Board list will have some overlap with the other lists. There is no overlap with MCCPTA_Presidents and MCCPTA_Presidents_Discussion.	

Legend: Officers – MCCPTA Officers (see bylaws for list); AVP – MCCPTA Area Vice President; CC – MCCPTA Cluster Coordinator; Locals – local PTA/PTSA, i.e. school unit; DA – Delegates Assembly; BOD – MCCPTA Board of Directors.