

MCCPTA Listservs Summary Table

(Created May 24, 2006, last updated March 11, 2008)

<http://www.mccpta.net/listserves.html>

Part I: Listservs with Open Membership

Name of List:	MCCPTA_Delegates	MCCPTA_Bulletin
Who can join:	Anyone (subject to change – determined by DA voting body).	Anyone (subject to change – determined by DA voting body).
How to sign up:	Must request. See subscription sheet for details.	MCCPTA BOD members will be added automatically (once contact info has been received) or can request, all others must request. See subscription sheet for details.
Who can post:	People that may vote at a DA – Delegates, local PTA Pres., members of the MCCPTA BOD.	Moderators – MCCPTA President, Listservs Subcommittee Chair and others as designated by MCCPTA President.
Used for:	New resolutions that will be introduced or voted on at the next DA if online discussion is desired; questions from members of the list; questions from locals; feedback requests that need discussion; discussion of school or education issues of interest to list members; news articles of interest; non-MCCPTA press releases.	Official MCCPTA documents including but not limited to agendas, press releases, draft & approved meeting minutes, summaries of committee meetings, committee reports; announcements of MCCPTA & other meetings, forums, workshops; new or existing resolutions to be voted on at a DA if online discussion is not desired; requests for feedback that go directly to a central collection point & don't need discussion; official MCPS, MSDE, Maryland or National PTA documents or announcements.
Attachments:	no	no
Yearly purge:	no	no
Replies to (default mode):	Entire list	Message poster only
Message overlap:	There is minimal overlap between MCCPTA_Delegates and MCCPTA_Bulletin, but the MCCPTA_Presidents list, MCCPTA_Treasurers list and MCCPTA_Board list will have some overlap with the other lists.	

Legend: Officers – MCCPTA Officers (see bylaws for list), AVP – MCCPTA Area Vice President; CC – MCCPTA Cluster Coordinator; Locals – local PTA/PTSA, i.e. school unit, DA – Delegates Assembly, BOD – MCCPTA Board of Directors.

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Part II: Listservs with Restricted Membership

Name of List:	MCCPTA_Treasurers	MCCPTA_Presidents	MCCPTA_Board
Who can join:	Treasurers of Locals, MCCPTA Officers, AVPs, CCs. Also, MCCPTA Listservs and Website Subcommittees Chairs, MCCPTA Office Manager. Presidents of Locals may join only if the Treasurer of the same Local is already on the listerv.	Presidents of Locals, MCCPTA Officers, AVPs, CCs. Also, MCCPTA Listservs and Website Subcommittees Chairs, MCCPTA Office Manager.	MCCPTA Board - Officers, AVPs, CCs, MCCPTA Committee Chairs. Also, MCCPTA Listservs and Website Subcommittees Chairs, MCCPTA Office Manager.
How to sign up:	Treasurers will be added automatically (once Blue Book info is received by MCCPTA office) or can request. Other MCCPTA Officers, AVPs & CCs must request.	Presidents will be added automatically (once Blue Book info is received by MCCPTA office) or can request. Other MCCPTA Officers, AVPs & CCs must request.	BOD members will be added automatically (once contact info has been received) or can request.
Who can post:	Moderators – MCCPTA President, MCCPTA Treasurer, Listservs Subcommittee Chair and others as designated by MCCPTA President.	Moderators – MCCPTA President, Listservs Subcommittee Chair and others as designated by MCCPTA President.	Any list member.
Used for:	Direct communication from MCCPTA Treasurer to Treasurers of locals.	Direct communication from MCCPTA President to Presidents of locals.	Discussion of Board matters between meetings.
Attachments:	no	no	yes
Yearly purge:	yes	yes	yes
Replies to (default mode):	Message poster only	Message poster only	Message poster only
Message overlap:	There is minimal overlap between MCCPTA_Delegates and MCCPTA_Bulletin, but the MCCPTA_Presidents list, MCCPTA_Treasurers list and MCCPTA_Board list will have some overlap with the other lists.		

Legend: Officers – MCCPTA Officers (see bylaws for list), AVP – MCCPTA Area Vice President; CC – MCCPTA Cluster Coordinator; Locals – local PTA/PTSA, i.e. school unit, DA – Delegates Assembly, BOD – MCCPTA Board of Directors.