

SENIORS IN DANGER OF NOT GRADUATING

Reminder to High School Principals:

It is a requirement to notify, by registered mail, parents of seniors in danger of not graduating. Each year, despite our best efforts, some students fail. Understandably, this failure is upsetting to parents and, at times, our efforts to ensure student success are questioned.

High school staff members must document for the parents of these students the requirements seniors need to meet in order to graduate and the resources that can be supplied to help them. This information must be sent to parents by registered mail. In addition, you should document phone calls and other contact that counselors, teachers, and administrators have made with the students and their parents. It is important that the Office of School Performance be ready to support you if and when graduation appeals are made. Excellent records and appropriate documented contacts with parents will facilitate this process.

If you are in need of further information, please contact Ms. Diane M. Mohr, executive assistant to the chief school performance officer, at 301-315-7366.