

MCCPTA Committee Work Plan 2011/12

Special Education Committee

Member Contact Information:

Chair: Jeanne Taylor
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Committee member(s); Kristi Welter: kristibgm@aol.com

Vision:

Act as a resource for the special education community (parents, caregivers and staff) and share experiences in advocating for children to implement successful family-school partnerships. Continue outreach to those who may not be connected with their school community.

Goals:

- Maintain and update the PTA Special Education Chair Contact List/Listserv
- Recruit new Chairs, Workgroup Committee members
- Hold three meetings this coming school year and annual Recognition ceremony in May 2012

Action Steps:

By the end of August schedule meetings and recognition ceremony.

In September announce meeting information to MCCPTA members; have web site updated; collect and update information for spread sheet and eList contact PT(S)As with missing chairs; update lists and disseminate.

Monday, October 3, 2011, 7:30 p.m. meeting, Carver Auditorium
BOE Special Populations Committee members invited to attend (Phil Kaufman RSVP'd)

Monday, December 12, 2011, 7:30 p.m. meeting, Carver Auditorium
Dr. Starr invited to attend – no confirmation as yet
JR Marghi, RN, MS, LCMFT presentation to group regarding special needs

Monday, February 13, 2012, 7:30 p.m. meeting, Carver Cafeteria
Chair networking

Monday, May 7, 2012, 6:30 p.m. hold Annual Recognition Ceremony
By the end of August reserve Rockville HS auditorium; by early January work with the appropriate MCCPTA contact to receive electronic nomination submissions; by the end of January send out electronic notification to school community regarding nomination process (principals, PTA Presidents and eLists) and arrange for refreshments and entertainment; by the end of February re-send notification. During March review nominations and rank, begin working on letter notifications and spreadsheet. During spring break (early April) complete program, copies and certificates.

Information for website:

- Meeting information – topics, dates and times.
- Committee Reports
- Resources and Information (refer to current web site)

Expenses – ICB Rental & Annual Recognition Ceremony event, \$800